
RESUME BASICS

Full Name *(16-18pt)*

City, State | Phone Number | Email Address | Website Address *(12pt)*

Profile *(Change with each application and tailor to job description keywords)*

- Creative and Enthusiastic Designer with versatile software skills and abilities
- Demonstrated strong written communication skills gained from experience working in a team environment for various projects
- Ability to utilize critical thinking and analytical skills to create designs that effectively communicate

Education *(Keep dates aligned to the left for easy skimming)*

Rocky Mountain College of Art + Design, Denver, CO
Bachelor of Fine Art-Animation

Expected December 2017

- Merit-Based Scholarships
- GPA if over 3.5

Work Experience

Rocky Mountain College of Art + Design, Denver, CO
Student Ambassador

May 2015 - Present

- Peer mentor
- Assisted with RMCAD events including new student orientation and graduation
- Helped facilitate student engagement

Lakewood Public Library, Lakewood, CO
Library Assistant

March 2012 – May 2015

- Provided customer service and assistance to patrons
- Performed administrative duties
- Assisted in event management of children’s library events

Skills

- | | | |
|---------------------|-----------------|-----------------------------|
| • Microsoft Office | • After Effects | • Team Player |
| • Adobe Photoshop | • Maya | • Ability to meet deadlines |
| • Adobe Illustrator | • 3D Max | • Effective Communicator |

Professional Associations

Young Entrepreneurs of Colorado
AIGA Colorado

*This section could be replaced with other headings like
Volunteer Work or Community Involvement*